# AUSTRALIAN STANDARD TRANSFER FORM FOR NON-MARKET TRANSACTIONS

**BELL POTTER SECURITIES LIMITED** 

# **BELL POTTER**

This is not a market transaction and Bell Potter Securities Limited is not involved in the settlement of this transaction. The transfer is effective as of the date that it is processed and Bell Potter Securities Limited accepts no responsibility with respect to the date used by the buyer and seller, the price or the transfer itself. The Australian Tax Office may review the transfer to determine the appropriate tax treatment. Any alterations to this form MUST be initialled by both the Buyer(s) and the Seller(s). The use of correction fluid or tape is not acceptable. Any increase to the number of securities being transferred is not acceptable, even if initialled.

ASX LISTED COMPANY OR TRUST DETAILS		J	• /	
1. Full Name of Company/Corporation		2. State/Territory of Inco	prporation	
3. Description of Securities				
4. Quantity (number)	Quantity (in words)			
SELLER(S) DETAILS				
5. Full Name(s) of Seller(s)			Broker's Transfer Identification	on Number
Designation <		>		
6. Holder Reference Number (SRN OR HIN)				
7. Consideration (A\$)		8. Date of Purchase (dd/mm/yyyy) / /		
BUYER(S) DETAILS				
9. Full Name(s) of Buyer(s)		10. Full Postal Address o	of Buyer(s)	
Designation <	>			
11. Holders Reference Number (SRN or HIN)				
I/We the registered holder(s) and undersigned seller(s) for the above consideration do hereby transfer to the above name(s) hereinafter called the Buyer(s) of the securities as specified above standing in my/our name(s) in books of the above named Company, subject to the several conditions on which I/we held the same at the time of signing hereof and I/we the Buyer(s) do hereby agree to accept the said securities subject to the same conditions  I/We have not received any notice of revocation of the Power of Attorney by death of the grantor or otherwise, under which the transfer is signed (if applicable)				
12. ALL SELLERS(S) MUST SIGN HERE				
Individual or Security Holder/Executor 1/ Director or Sole Director & Sole Company Secretary	Individual or Security Director/ Company Sec		Individual or Security Holder/ Sole Director (no Company Secr	Executor 3 / retary)
Date (dd/mm/yyyy) / /		ration Act, the Company d a authorised by the Compa	oes not have a Company Secre ny to complete this form	warrant that, tary and that as
13. ALL BUYER(S) MUST SIGN HERE				
Individual or Security Holder/Executor 1/ Director or Sole Director & Sole Company Secretary	Individual or Security Director/ Company Sec		Individual or Security Holder/ Sole Director (no Company Secr	
Date (dd/mm/yyyy) / /	*By signing here, I			warrant that,
Please turn over	pursuant to the Corporation Act, the Company does not have a Company Secretary and that as the Sole Director, I am authorised by the Company to complete this form			

# AUSTRALIAN STANDARD TRANSFER FORM FOR NON-MARKET TRANSACTIONS

# **BÉLL POTTER**

#### HOW TO COMPLETE THE AUSTRALIAN STANDARD TRANSFER FORM FOR AN ASX LISTED COMPANY OR TRUST

#### 1. Full name of Company or Corporation

The full name of the company or trust in which the securities are held.

# 2. State/Territory of Incorporation

State in which the company or trust is registered.

### 3. Description of Securities

eg Fully paid Ordinary Shares, 9% Unsecured Convertible Notes etc....A separate transfer form is required for each class of security.

#### 4.Quantity

Number of securities being transferred (in both words and figures).

#### 5. Full Name(s) of Seller(s)

Deceased Estates should be entered: "(the full names of the executors) as Executors of the Estate of (full name of deceased securityholder)".

#### 6. Holder Reference Number (SRN or HIN) of Seller

This number can be found on the securities statement or certificates. For Issuer Sponsored Holdings (uncertified), this number must be quoted.

#### 7. Consideration

Is the full amount paid in settlement of the transfer of securities. Purchase should reflect the market price of shares as at the date of purchase.

#### 8. Date of Purchase

Insert date of purchase on completion of the transfer.

## 9. Full Name(s) of Transferee(s) or Buyer(s)

Full names of all buyers (a maximum of three joint holders). Securities may not be registered in the name(s) of a partnership or business name, a fund or a trust, an estate or deceased person or a person under 18 years of age.

# 10. Full Postal Address of Transferee(s) or Buyer(s)

Insert full address including the postcode.

## 11. Holder Reference Number (SRN or HIN) of Buyer

If the buyer is an existing holder in the company and is registered on the Issues Sponsored (uncertificated) subregister, please quote the existing SRN).

# 12. Seller(s) Signature(s) & Date Signed

Joint holders – All holders must sign.

Under Power of Attorney - If not already noted by the Registry Office, a copy of this document must be included.

**Deceased Estate** – All executors should sign and, if not already noted by the Registry Office, a copy of Probate or Letters of Administration must be included.

**Company** - Signed by 2 Directors or a Director and a Secretary in accordance with a companys' constitution. If the company's constitution states that only one signature is required, if not already noted by the Registry Office, a copy of this document must be included. This is not required where the company is a "sole director and sole secretary company". Signing capacity must always be included. Insert date signed by seller.

### 13. Buyer(s) signatures(s) & Date Signed

Joint holders - All holders must sign.

Under Power of Attorney - A copy of this document must be included if not previpously noted by the Registry Office.

Company - Requirements are as above under 12 (Deceased Estate)

Insert date signed by buyer